



Child Care Center
5944 Fulton Drive NW
Canton, OH 44718
(330) 499-0500
info@cotlchildcare.com

2018-2019 REGISTRATION PACKET

We are blessed to be having your family return for our 21st school year. Please return **all the paper work and registration fee** by Friday, March 2, 2018 to guarantee a spot. Open registration will begin on Monday, March 12, 2018.

To secure your registration we will need the registration of \$50.00, all the attached paperwork completed AND your child's medical will need to be current and your account must be up to date. These four things are necessary in order to secure enrollment. Your child's spot will not be guaranteed until all things are complete.

You will not find a parent handbook included in this packet. If you need one, please download one from the childcare website at info@cotlchildcare.com.

Sincerely,

Lisa Wright
Director

Lori Dragos
Assistant Director



Child Care Center
5944 Fulton Drive NW
Canton, OH 44718
(330) 499-0500
info@cotlchildcare.com

2018/2019 REGISTRATION PACKET

Section 1.

Items required for every new and re-enrolling child due at the time of registration:

- Medical
- Child Enrollment and Health Information for Child Care JFS 01234 Form (3 pages)
- Student Pick Up Authorization Form
- Information for your Child's Teacher
- Enrollment/Tuition Agreement
- Remind
- Newsletter Information
- Media Release
- Stretch-N-Grow

***Verification of a current physical exam-Medical Statement**

Please read this section carefully. Your child's examining physician must complete the *Child Medical Statement JFS 01305* form included in this packet and attach a copy of their immunization record to it. **This form is required to be completed and submitted on the 1st day they attend our program. Without the signed up-to-date form, your child cannot attend.**

Does your child have a special health condition?

Has your child been **diagnosed** with asthma, a food or environmental allergy, a food sensitivity or a medical condition that requires our staff to monitor them for symptoms/reactions and to take action if they display symptoms/reactions? If so, complete a separate *Child Medical/Physical Care Plan JFS 01236* form for each diagnosis. If your child **requires** a modified diet that eliminates all types of fluid milk (rice, cow, almond, etc.) or an entire food group, it is also required. Please ask the Child Care office for this form.

Custody Orders

If there is a custody issue involving your child, you must provide us with court documentation at the time of enrollment indication who has permission to pick up your child. We cannot deny a parent access to their child without legal documentation. It is the registering parent's responsibility to provide all court orders addressing parental rights, such as custody and visitation rights, about the child enrolled in our program.