



Church of the Lakes
Child Care Center
5944 Fulton Drive NW
Canton, OH 44718
(330) 499-0500
info@cotlchildcare.com

Church of the Lakes Child Care Center Financial Policies

Payment Methods: We accept cash or check as a means of payment for any charges incurred at the Child Care Center. When paying by check, please make your check payable to: **COTL; and write your child's name in the memo portion of every check.** Your checks may then be put in the white payment box affixed to the Child Care Center's office door. If you are paying with cash, please see someone in the Child Care Center office.

Registration Fees: All children who attend the Child Care Center are charged a yearly registration fee. All registration fees are non-refundable.

Credits: No credits for any services will be given other than those stated within this document. When the Child Care Center is closed, credits will be made for weekly tuition rates only. Monthly rates will not change.

Late Pickup Fees: A late fee of \$8.00 will be applied to your account if your preschool child is picked up after 11:30 am (morning classes) or 2:30 pm (afternoon classes) plus an additional \$3.00 every quarter hour thereafter. A late fee of \$2.00 per minute will be applied to your account if your childcare or school-aged child is picked up after 6:00 pm.

Early Drop Off: An early drop off fee will be applied to your account for children arriving earlier than 15 minutes prior to their assigned class time. The fee is \$7.00 per hour.

Sick Days: No sick days will be credited.

Vacations: Due to the Child Care Center's nine-month schedule, we do not offer tuition-free time off for vacations taken throughout the preschool months (September—May).

Center Closures: The following list shows the days that the Child Care Center will be closed:

Labor Day— Monday (national observance) - weekly tuition credits only, monthly tuition will not change

Thanksgiving— Thursday & Friday - weekly tuition credits only, monthly tuition will not change

Christmas Break— (same as Jackson Local Schools) - weekly tuition credits only, monthly tuition will not change

Good Friday— Friday before Easter - weekly tuition credits only, monthly tuition will not change

Memorial Day— Monday (national observance) - weekly tuition credits only, monthly tuition will not change

Independence Day— July 4th - weekly tuition credits only (if on a weekday), monthly tuition will not change

Spring Break— (same as Jackson Local Schools) - for preschool students only. Childcare will be available if you sign up your child in advance. If your child is registered and they do not attend you will still be charged.

**** Monthly preschool tuition rates remain the same September - May,
unless you are otherwise notified. ****