



## 2024 Financial Policies

### Tuition:

- **Forms of Payment:** Cash, Personal Check, Cashier Checks or Money Order are acceptable forms of payment. Advance payments are accepted. Credit Cards not accepted.
- **Due dates:** All charges are due during the current cycle of the tuition. **Childcare Charges** are a **weekly payment** due the first day of the current week, each week.
- Preschool Charges & Transitional Kindergarten Charges are a monthly payment due the current month prior to the 10<sup>th</sup> of that month. Other **charges, Playgroup, etc., are due at the time of the service**, unless otherwise stated. **Playgroup is from 11:30-2:15 and costs \$25.00. If you are late picking up your child it is a \$10.00 fee every 15 minutes.**
- **Overdue Payment Charges:** All payments not made within the above mentioned due dates are subject to a late fee charge of \$10 per week until the outstanding balance is paid in full.
- **NSF Check Charges:** A **recovery fee of \$35.00** will be assessed for any check that is returned due to Non Sufficient Funds. If two checks are returned due to NSF within a calendar school year then only cash, cashier's check or money order will be the acceptable form of payment going forward.
- **Registration Fee** each child/family will be assessed a \$50 fee for 1 child or a \$100 fee for 2 or more children. The registration fee is due at the time of registration and is non-refundable.
- **Credits: Fees will not be waived or refunded for any reason.** Credits for center closure will be extended to Child Care students only. No adjustments of fees will be extended to Monthly tuition. No credits will be extended for illness. Due to our nine month schedule we do not offer vacation day credits.
- **Center Closures:** The list that follows are the only dates the **Center is closed** unless otherwise noted. **Labor Day** (Monday), **Columbus Day** (Monday), **Thanksgiving** (Wednesday, Thursday & Friday), **Christmas Break** (same as Jackson Local Schools), **MKL Day** (Monday), **President's Day** (Monday), **Good Friday, Spring Break** (Follow Jackson Local Schools). Child Care families may attend during Spring Break
- **Late Pickup/Early Drop-Off Fees:** A fee of \$10.00 per hour will be charged for children dropped off more than 15 minutes prior to their scheduled class start time and to children picked up later than their classes scheduled ending time. Further a fee of \$10.00 per minute will be charged every minute for each child picked-up after 6:00PM.