



# 2026-2027 Financial Policies Tuition Agreement

1. **Forms of Payment:** Personal check or cash are acceptable for registration fees only. Autopay must be set up with your ACH (checking or savings account) or credit card for monthly and weekly payments. Please note there is a 3% processing fee when using your credit card. If you select ACH (checking or savings) there is an administrative fee of \$2 per transaction.
2. **Due Dates:** Childcare fees are a weekly payment due the first day of the current week, each week. Preschool and Transitional Kindergarten fees are a monthly payment due the 1st of the current month. Playgroup fees are due the following month and will be included in your Autopay transactions.
3. **Registration Fee:** Child care and preschool children each will be assessed a \$75 registration fee per child. Before and after care children are assessed \$25 for 1 child or a \$50 fee for 2 or more children. The registration fee is due at the time of registration and is nonrefundable.
4. **Credits:** Fees will not be waived or refunded for any reason. Credits for center closure will be extended to Child Care students only. No adjustments of fees will be extended to monthly tuition. No credits will be extended for illness or vacation.
5. **Center Closures:** The list that follows are the only dates the **Center** is **closed** unless otherwise noted. **Labor Day** (Monday), **Columbus Day** (Monday), **Thanksgiving** (Wednesday, Thursday & Friday, Monday), **Christmas Break** (same as Jackson Local Schools), **MLK Day** (Monday), **President's Day** (Monday), **Good Friday** (Monday), **Spring Break** (Follow Jackson Local Schools).
6. **Late Pickup/Early Drop-Off Fees:** A fee of \$10.00 per hour will be charged for preschool children dropped off more than 15 minutes prior to their scheduled class start time and to children picked up later than their classes scheduled ending time. A fee of \$10.00 per 15 minutes will be charged for each child picked-up after 5:30PM.

Please provide your email address to receive an Autopay invitation: \_\_\_\_\_

Your Monthly Preschool tuition rate of \$ \_\_\_\_\_ due the 1st of the current month.

Your Weekly Child Care tuition rate of \$ \_\_\_\_\_ due the beginning of every week.

Preschool/Child Care registration fee of \$ \_\_\_\_\_ must be paid prior to acceptance of enrollment paperwork. \$75.00 (per child) (All registration fees are non-refundable)

Your Weekly Before/After Care tuition rate of \$ \_\_\_\_\_ due the beginning of every week.

Before/After Care registration fee of \$ \_\_\_\_\_ must be paid prior to acceptance of enrollment paperwork. \$25.00 (1 child) \$50.00 (family) (All registration fees are non-refundable)

The parent/guardian agrees to be responsible for the tuition payment of the agreed upon, scheduled days for the school year. Fees will not be waived or refunded for school days missed due to family vacations, illness, or for any other reason. By signing this enrollment/tuition agreement I understand and I will abide by the above mentioned conditions.

Your Child(ren's) Names: \_\_\_\_\_

Parent / Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent / Guardian Name (Print) \_\_\_\_\_